



LSCB LEADERSHIP BOARD
THURSDAY, 23rd APRIL 2015 – 9.30 AM – 12:30 PM
LOUNGE BAR, GRIMSBY TOWN HALL

Present:

Name	Position Held
Helen Kenyon	Deputy Chief Executive CCG
Helen Willis	LSCB Co-ordinator
Jan Haxby	Chief Nurse for Commissioning
Nick Hamilton-Rudd	Head of Humberside NPS (North and North East Lincolnshire)
Paul Cordy	Assistant Director Children's Services
Paul Welton	DCI Humberside Police
Rob Mayall	Independent LSCB Chair
Roz James	Elected Member/Portfolio Holder for Children's Services
Steve Kay	Assistant Director Early Intervention
Sue Sheriden	Strategic Manager for Safeguarding
Jayne Bacon	Lay Member
Joanne Hewson	Deputy Chief Executive (Communities)
Sandra Chatters	Director, Community Rehabilitation Company, Probation (N & NE Lincs)
Tina Burns	Lay Member
Catherine Benson	Quality Assurance Co-ordinator
Denise Faulconbridge	SEN Service Manager

Apologies:

Maureen Fitzsimmons	Service Manager, CAFCASS
Chief Supt Scott Young	Communities Commander, Humberside Police

Minute Taker:

Angela Wools	Safeguarding Support Advisor
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	Actions of LSCB Leadership Board Meeting held 24th February 2015	Progress
1	K Cave to update J Haxby, S Kay, P Cordy, N H Rudd and M Fitzsimmons job titles.	Complete.
2	S Kay and P Cordy to feedback regarding the progress in terms of the missing debriefing post being developed at the next Leadership Board Meeting.	Missing Debrief post has gone out to advert, shortlisting is taking place.
3	The Leadership performance report to be refined to make explicit the top indicators aligned to the LSCB Core Data to reflect data required by the Leadership Board.	To be included in quarterly performance reporting at next meeting
4	Key issues/challenge for the Leadership Board and those for the Operational Board to be added to the Leadership Board performance report format.	Complete.
5	Neglect to be a key topic at the next Leadership Board meeting.	Lead was unavailable, Neglect Presentation to be on the agenda for the next board.
6	Top ten Data Set to be provided to the Leadership Board in addition to the Performance Report.	Ongoing, deadline next Leadership Board Meeting.

7	CSE Action Plan to be represented to the next Leadership Board.	Complete, on agenda.
8	N H Rudd to meet with P Welton in respect of intervention for perpetrators of CSE and report back at the next Leadership Board Meeting.	N Hamilton-Rudd advised interventions are in place in NEL including a group, which manages work with perpetrators, with representation from CRC, National Probation Service and the Police.
9	S Kay, P Cordy and P Welton to meet in respect of information provided by the police in respect of CSE and the local offender approach to CSE.	P Welton advised that work is ongoing in developing an Offender Management Approach to CSE. The PVP Unit is now aligned to community policing, which supports in knowing the hotspots. CSE is a top area of business for the police.
10	Progress report on integrated offender management approach to CSE to be presented at the next Leadership Board.	As above.
11	Signs of Safety Day for Leadership/Operational Board Members to take place on 29/04/2015.	Complete.
12	The Serious Case Review learning report to be sent to leadership Board Members.	Complete.
13	Statutory partners to review budget position at their meeting on 25 th February	Complete.
14	R Mayall to make final changes to the annual report and circulate to Board Members.	Complete.
15	Report to be presented to the Leadership Board by Sandra Chatters Community Rehabilitation on the impact of implementation plan.	Ongoing, deadline next Leadership Board Meeting.
16	Leadership Board minutes and Performance Score Cards to be sent to the Corporate Parenting Board on an on-going basis.	Complete.
17	Single practise alerts to be trialled across LSCB systems and the feedback from this to be presented at the next Leadership Board.	Ongoing.
18	S Sheriden to produce and disseminate to Leadership Board Members an explanatory presentation regarding the single practise alerts.	Action: S Sheridan to circulate information on the single practice alert to members with the Board minutes.

Agenda item	Key Discussions and Actions	Lead	When by
1. Introductions and Apologies	A Wools advised the apologies of M Fitzsimons and Chief Supt Scott Young.		
2. Minutes/ Actions of the last Leadership Board held 24th February 2015	<p>J Hewson advised her title was incorrect.</p> <p>Action: A Wools to change the minutes and update the membership list.</p> <p>R Mayall advised of and made reference to significant publications since the previous Leadership Board, including the Ofsted Annual Report of Inspection, Working Together 2015 and Louise Casey's further report on Child Sexual Exploitation Report.</p> <p>In relation to Louise Casey's report he highlighted key</p>	A Wools	ASAP

	<p>points: -children are victims and cannot consent to their own abuse. -CSE is a crime and there needs to be robust pursuit of perpetrators. The importance of courage to 'shine a light' on CSE. This links with work by Margaret Heffernan on wilful blindness which R Mayall suggested members might want to follow up (see TED talks).</p> <p>R Mayall advised the Ofsted Inspection Report highlighted that the impact of Safeguarding Boards were hindered by partners not taking decisive action and it recommended that government must make clear the role of LSCB's. R Mayall felt it was essential to get relationships right and to have a degree of trust and respect across partners, which, he suggested, we do have in NEL.</p> <p>Action: A Wools to send the Louise Casey CSE Report and Ofsted Annual Report out with the Board Minutes.</p> <p>R Mayall confirmed that Chief Supt Scott Young is now the police representative on the Leadership Board.</p> <p><i>Statutory Partner Meeting Update</i> – R Mayall advised the meeting discussed membership, the budget and frequency of meetings.</p> <p>R Mayall advised a further recommendation was for the Leadership Board to be held on a quarterly basis, members endorsed the recommendation. N Hamilton-Rudd requested dates were checked with North Lincolnshire LSCB Board.</p> <p>Action: A Wools to liaise with North Lincolnshire LSCB Board Dates, in booking revised LSCB Board Dates.</p>	<p>A Wools</p> <p>A Wools</p>	<p>August</p> <p>ASAP</p>
<p>3. Standing Items</p> <p>3.1 Budget</p> <p>3.2 Performance Data</p> <ul style="list-style-type: none"> • Progress on Key challenges and emerging issues (update on performance report from last meeting) • CSE Strategic action plan 	<p><u>3.1 - Budget</u></p> <p>J Hewson gave an overview of the tabled budget report. Detail on the expenditure of the core team is provided, there is a shared function between safeguarding adults and safeguarding children. There was a small overspend in 2014-2015 due in part to the increased time spent by the Chair (which will not be required in 2015/16) and the cost of Serious Case Reviews. H Kenyon asked if the report could include the CCG work in supporting the LSCB Website, which was agreed.</p> <p>Action: H Willis to add the CCG support in developing the LSCB website to the in kind section of the LSCB Budget Report.</p> <p>The recent meeting of Statutory partners agreed a</p>	<p>Helen Willis</p>	<p>August</p>

<p>3.3 Activity Across Systems</p> <p>3.4 Serious Case Review Update Report</p>	<p>shared commitment to fund future SCR's where necessary.</p> <p>There is a projected overspend in the 2015-2016 budget, which can be met, once only, by Local Authority ear marked reserves. In addition to financial resources it was noted that there is a high level of in kind contributions, including partner contribution to the work and meetings of the board.</p> <p>In future the board must calculate the cost of the board, then agree and secure the money required to meet this need.</p> <p>J Hewson advised a further meeting will take place between strategic partners in September 2015 to further project finances. H Kenyon felt a conversation was needed at the meeting about what we can reduce costs informed by a more detailed understanding what is included in various budget headings such as the LSCB intradepartmental/ IT costs.</p> <p>N Hamilton-Rudd advised the Probation Service are undertaking a scoping exercise, in respect of contributions to LSCB's and will discuss further with J Hewson when complete.</p> <p>P Welton felt it would be helpful to compare agencies contributions across statistical neighbours, the need for this will be considered at the meeting of Strategic partners in September.</p> <p>It was recommended that H Kenyon would be the Vice Chair of the Leadership Board in chairing meeting where the Chair is absent, board members endorsed this recommendation.</p> <p><u>3.2 - Performance Data</u></p> <p>R Mayall expressed concern that this report was tabled rather than circulated in advance and reminded members of the standards for paperwork agreed in 2014. He reported that an analysis of the standards showed high levels of compliance, so this was exceptional and linked in part to the timing of Operations Board and Leadership Board. Once Board meetings are better coordinated this issue should not recur. If it does then a closer look at the appropriateness of current standards will be required</p> <p>S Kay advised the Operational Board Report provides an overview of breadth of issues across the system.</p> <p>The Board have instigated a Forward Plan which is closely aligned to the Business Plan and have a rota of Boards including Thematic, Key Business and Performance, which has enabled us to make progress.</p>		
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Domestic Abuse – Jill Cunningham a Service Manager, seconded by CCG is undertaking work with Spencer Hunt in developing the One System Approach to Domestic Abuse.

There has been an increase in incidents of Domestic Abuse locally and there is a real need to develop a consistent approach and a coherent joint commissioning plan. J Cunningham will be meeting with LSCB Sub Group Chairs in informing the assessment. A progress report will be provided to all boards in June 2015.

Quality Assurance – S Kay advised the Quality Assurance Sub Group have revised the Interagency Audit Calendar and Guidance, a CSE Audit has been undertaken and a Neglect and Threshold Audit are being undertaken at present. An Interagency Audit Tool has been developed, which is aligned to the LSCB priorities and is consistent with the Ofsted criteria.

Early Help – S Kay advised the restructure is ongoing, an important development is the appointment of the Early Help Co-ordinator and a move to an assessment model that links directly to Signs of Safety. Children's Centre are now Family Hubs and in addition to offering services to 0-5, they now offer 0-14.

CSE – S Kay advised health has delivered CSE Training sessions to GP's, the feedback has been positive in terms of understanding and impact. The CSE Audit Action Plan has been shared with all agencies and is being implemented by the Keeping Children Safe Group.

Education – S Kay advised a 100% of Academies completed the Safeguarding Audit last year, 2 Trusts have advised the LSCB that schools will be undertaking their own Safeguarding Audits and are willing to share these with the LSCB. R Danks is working with the Trust in ensuring there is a consistent approach and that assurance is provided by all schools that safeguarding standards are met.

R Mayall advised he would like further to explore education's engagement in the audit and make appropriate challenge if required.

Missing – S Kay advised a lot of work has been undertaken and processes are much tighter. A key challenge was the capacity to complete debriefs, this was raised as an issue at the Operational Board and following challenge has led to an establishment of a dedicated Debrief post.

CSRS – S Kay advised on extensive work to further improve quality and ensuring the child is on the appropriate level of plan and systems are timely. Numbers of children subject to a Child Protection Plans continue to reduce. S Sheridan advised the Quality Assurance Notification Process is raising quality and will

	<p>collective responsibility about what we need to do as individuals.</p> <p><u>CSE Strategic Action Plan</u> S Kay gave an overview of the action plan. Members agreed there had been a lot of progress and development. There was discussion around how the plan is disseminated.</p> <p>J Hewson advised the action plan was a live document but regular progress updates could be disseminated to partners.</p> <p>P Welton felt the action plan could provide more evidence of what is being done in respect of perpetrators.</p> <p>Members felt it needed to be explicit, who was the lead agency for each action and who were the involved agencies.</p> <p>Members also felt the plan needed to be explicit how it aligned to other key plans including the Operational CSE Audit Action Plan and the Prevention and Early Intervention Strategy. There could be a short paragraph at the start of the plan, making clear the story.</p> <p>Discussion around the health services element of the action plan and the need for this to be reflected in the CSE Action Plan. J Hewson advised there is a need for the Board to be clear what we expect from Strategies and to provide direction in ensuring the strategy leads know what is expected and for the LSCB Business Plan to be the framework.</p> <p>Action: J Hewson to establish a Senior Level Task and Finish Group to agree the strategic direction for CSE and the shared story in providing direction to strategy leads.</p> <p>R Mayall requested that an additional section be added to the LSCB Self-Assessment outlining the story in respect of CSE.</p> <p>Action: K Linton to provide an additional section for the LSCB Self-Assessment on the story in respect of CSE.</p> <p><u>3.3 - Activity Across Systems</u> <i>Social Care Innovation Fund</i> - S Kay advised there has been further progress made with the Creating Stronger Communities programme, including with the appointment of Programme Manager, Sarah Impey. A programme for training for social workers is being developed with Hull University. R Mayall asked that Early Intervention should be an agenda item for a future meeting.</p> <p><i>Children and Young Persons Partnership Board – P</i></p>	<p>J Hewson</p> <p>K Linton</p>	<p>August</p> <p>August</p>
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	<p>11 Challenge Panel. Agencies are in the process of providing an interim report of progress against actions.</p> <p>A further Challenge Event will be held in June, where agencies will evidence progress against all actions.</p>		
<p>5. Business Plans for 2015/17</p> <ul style="list-style-type: none"> • Working Together 2015 	<p>R Mayall confirmed there were a number of key documents which inform business planning for 2015-2017, including:-</p> <ul style="list-style-type: none"> • Working Together 2015 • LSCB Annual Report 2013-2014 • Outcomes from Development Day March 2015 • LSCB Self-Assessment April 2015 • Business Plan/ Priorities 2013-2015 <p>R Mayall confirmed it is the role of the Leadership Board to ensure there is an effective Business Plan in place, however it will be the role of the Operational Board to develop it. R Mayall requested members identify key themes and priorities from a tabled list he had compiled describing 'points of influence'.</p> <p>The following areas were identified:-</p> <p><u>Key Themes Identified</u></p> <ul style="list-style-type: none"> • Embedding the Creating Strong Communities Model • Emotional Wellbeing and resilience of child • Prevent and Early intervention • Voice and influence of the family • Business Plan should drive the agenda • Measuring outcomes and impact • Ensure issues are embedded across agencies the systems and there are clear links with the community • Synergy across the process/ systems <p><u>Priorities</u></p> <ul style="list-style-type: none"> • Domestic Abuse (possible joint priority with Safeguarding Adult Board) • Prevention and Early Intervention • Neglect • Child Sexual Exploitation • Voice of children and families <p>R Mayall confirmed this had provided a really helpful steer to the development of the framework for the Business Plan. J Hewson said it is important to ensure that the identified key themes are aligned to identified priorities and that the Business Plan drives the agenda and is reviewed at every board.</p> <p>Action: The Operational Board to form a Task and Finish Group in developing the LSCB Business Plan 2015-2017 by the end of June 2015.</p> <p>J Hewson advised that once the Business Plan is agreed there should be forward planning in place for the Leadership Board, linked to the Business Plan.</p>	<p>Operational Board Members</p>	<p>August</p>

	<p>Action: A Leadership Board Forward Plan to be developed following the completion of the Business Plan 2015-2017.</p> <p>Action: Leadership Board Members to put names forward to S Kay for the Business Plan Task and Finish Group.</p>	<p>Leadership Board Members</p> <p>Leadership Board Members</p>	<p>August</p> <p>August</p>
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Details of next meeting

Following the decision for the Leadership Board to be held on a quarterly basis the next meeting will be in August 2015, full details to follow.

Leadership Board

TBC

No	Agenda item	Actions	Lead	When by
1	Actions from 24.02.15	S Sheridan circulate information on the Single Practice Alert to members with the Board minutes.	S Sheridan	August
2	Minutes from 24.02.15	A Wools to change the minutes and update the membership list.	A Wools	ASAP
4	Minutes from 24.02.15	A Wools to send the Louise Casey CSE Report and Ofsted Annual Report out with the Board Minutes.	A Wools	August
5	Minutes from 24.02.15	A Wools to liaise with North Lincolnshire LSCB Board Dates, in booking revised LSCB Board Dates.	A Wools	ASAP
6	Standing Items	<u>Budget</u> H Willis to add the CCG support in developing the LSCB website to the in kind section of the LSCB Budget Report.	H Willis	August
7	Standing Items	<u>Performance Data</u> A Wools to send out Quality Assurance Notification Guidance to partners with the minutes.	A Wools	August
8	Standing Items	<u>Performance Data</u> J Haxby to meet with H Kenyon, Sarah Glossop, Michelle Barnard and S Sheridan in considering the required Health Sub KPI's.	J Haxby	August
9	Standing Items	<u>CSE Strategic Action Plan</u> J Hewson to establish a Senior Level Task and Finish Group to agree the strategic direction for CSE and the shared story in providing direction to strategy leads.	J Hewson	August
10	Standing Items	<u>CSE Strategic Action Plan</u> K Linton to provide an additional section for the LSCB Self-Assessment on the story in respect of CSE.	K Linton	August
11	Standing Items	<u>Activity Across Systems</u> H Willis to write a letter to the Chief Executive of NLaG inviting them in identifying a representative to be a Board Member.	H Willis	August
12	Standing Items	<u>Serious Case Review Update Report</u> H Willis to provide a summary report to the August Leadership Board on the learning from the SCR Practice Forums in informing practice.	H Willis	August
13	Business Plans for 2015/16	The Operational Board to form a Task and Finish Group in developing the LSCB Business Plan 2015-2017 by the end of June 2015.	Operational Board Members	August
14	Business Plans for 2015/16	A Leadership Board Forward Plan to be developed following the completion of the Business Plan 2015-2017.	Leadership Board Members	August

15	Business Plans for 2015/16	Leadership Board Members to put names forward to S Kay for the Business Plan Task and Finish Group.	Leadership Board Members	August
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