

Present:

Name	Position Held	Agency
Rob Mayall	Independent LSCB Chair	Local Safeguarding Children's Board (LSCB)
Helen Willis	LSCB Coordinator	Local Safeguarding Children's Board (LSCB)
Phil Gadd	Detective Chief Inspector	Humberside Police
Nick Hamilton-Rudd	Head of Humberside NPS	National Probation Service
Becky Bailey	Senior Probation Officer	Community Rehabilitation Company
Ros James	Portfolio Holder for Children & Young People	North East Lincolnshire Council
Paul Cordy	Assistant Director – Children's Services	North East Lincolnshire Council
Steve Kay	Assistant Director – Early Intervention	North East Lincolnshire Council
Jan Haxby	Director of Quality & Nursing	North East Lincolnshire Clinical Commissioning Group (NELCCG)
Maureen Fitzsimmons	Service Manager – CAFCASS	Children & Family Court Advisory Support Service (CAFCASS)
Sue Sheriden	Strategic Manager for Safeguarding	North East Lincolnshire Council
Sarah Glossop	Designated Nurse (North & North East Lincolnshire)	North East Lincolnshire Clinical Commissioning Group (NELCCG)
Craig Ferris	Head of Safeguarding	Northern Lincolnshire and Goole NHS Foundation Trust (NLaG)
Iola Harris	Lay Member	
Richard Albery	Lay Member	
Jayne Bacon	Lay Member	

Apologies:

Name	Position Held	Agency
Christine Wilson	Chief Superintendent	Humberside Police
Denise Faulconbridge	Head of SEN and Inclusion	North East Lincolnshire Council
Joanne Hewson	Deputy Chief Executive	North East Lincolnshire Council

Minute Taker:

Name	Position Held	Agency
Stacey Gilham	LSCB Business Support Specialist	North East Lincolnshire Council
Last Meeting Date:	25.11.2015	

	Actions of LSCB Leadership Board Meeting held on 25.11.2015 :	Progress
1	<b><i>ACTION: H. Willis to Speak to the Young and Safe Team around the expectations on non-contracted bus companies around completing BTEC/ NVQ training including CSE to have their licences renewed.</i></b>	The work is being undertaken by licencing with the DVLA.
2	<b><i>ACTION: Provide details of incidences/ referrals of FGM</i></b>	Details were provided and The Police confirmed that there are no new FGM cases in N E Lincs.
3	<b><i>ACTION: Health Sub and Education Sub groups to provide a joint briefing paper on FGM to the next board.</i></b>	Complete
4	<b><i>ACTION: C Ferris to approach the FGM trainer in North Lincolnshire LSCB to request she provides FGM training in NEL.</i></b>	Complete

5	<b>ACTION: M Fitzsimmons to investigate if any further information is available re: How other areas have implemented the FDAC.</b>	Details from West Yorkshire success with FDAC to be shared to Judge Whybrow.
6	<b>NEW ACTION: Sub regional DCS/LSCB Chair Group to consider FDAC options and report back to Board with recommendations.</b>	Complete
7	<b>NEW ACTION: A further 2 Lay members to be appointed.</b>	Complete
8	<b>ACTION: Future performance reports on the 4 LSCB priorities to have Key Points, Actions and Issues highlighted in bold for the Board to address.</b>	Complete
9	<b>ACTION: Conversation to take place between S Kay and N Hamilton-Rudd to identify what Probation Service Data is required against the 4 LSCB priorities.</b>	Complete
10	<b>ACTION: Scorecard leads to look at any partnership gaps emerging, and report this through to the Operational Board.</b>	Complete
11	<b>ACTION: A Data Group to be developed across the partnership boards and groups to ensure data is joined up and informs priorities.</b>	Processes are already in place to ensure data is joined up and informs priorities.
12	<b>ACTION: The Young Advisors group to undertake a piece of work to gauge the aspiration of young people.</b>	Discussions held and a work plan is being developed. The adolescence survey report is due in March, updates to be provided.
13	<b>ACTION: J Bacon to contact the chair of the inter faith group Simon Cross to explore the relationship with the LSCB.</b>	Communities Together welcomed opportunity to participate in any way. <b>NEW ACTION: J Bacon to contact J Wilson from Communities Together NEL to request they provide links so the LSCB Safeguarding Newsletter can be sent to member organisations.</b>
14	<b>ACTION: The Operational Board to rag rate the Ofsted effectiveness areas against the LSCB Self- Assessment and identify any gaps and make recommendations.</b>	Complete
15	<b>ACTION: Discussion to take place between S Kay and D Hall around clarifying the police role in early intervention.</b>	Complete
16	<b>ACTION: S Kay to provide a presentation on the progress of Families First Intervention at the next Board</b>	Complete
17	<b>ACTION: S Gilham to send an Electronic copy of the MK SCR Action Plan to be circulated with the minutes.</b>	Complete
18	<b>ACTION: J Haxby to report on the NHS Accountability and the local baseline against it to the next leadership board and also to provide a report on the recommendations for a way forward for the Health Sub Group.</b>	Complete
19	<b>ACTION: R Mayall and J Hewson to agree timings for NEL LSCB Peer Challenge.</b>	Dates have been agreed. 8 <sup>th</sup> , 9 <sup>th</sup> and 10 <sup>th</sup> March.
20	<b>ACTION: Final slide of the Domestic Abuse One System Approach Presentation to be taken to Strategic Board.</b>	Complete
21	<b>ACTION: The Young and Safe Group to consider the implications of the report and feed back to the next Leadership Board.</b>	Complete

Agenda Item	Key Discussion and Actions	Lead	When By
1. Introduction & Apologies	<p>Introductions and apologies noted.</p> <p>The two new lay members Richard Albery and Iola Harris were welcomed to the Board.</p>		

	R Mayall thanked members for contributing to the National review of LSCBs consultation. The report will be completed in March and may involve significant changes in ensuring a collective approach to Safeguarding.		
2. Minutes & Actions of the last Leadership Board	Completed. Actions carried forward. <b>ACTION: S Gilham to correct the November Minutes in respect of S Glossop's agency details.</b>	S Gilham	25.02.2016
<b>Core Business</b>			
3. Performance & Quality	<p>R Mayall advised significant progress to has been made to performance reporting. It provides a real feel for the direction of travel, is analytical and provides clear objectives and performance measures.</p> <p>S Sheriden provided a summary of the performance report and the key considerations for the Leadership Board. An overview of OBA was presented for the new lay members.</p> <p><b><u>Prevention and Early Intervention</u></b></p> <p>The number of children on a CP plan has risen in the last quarter, a turning the curve exercise was completed as a result. A number of actions are being undertaken including Family Group Conference promotion; review of decision-making/challenge and robust use of escalation processes. Despite the rise in conferences a high percentage of conferences are taking place on time. An escalation process is used where there is dispute at conference.</p> <p>A recent audit of conferences showed that agency CP reports are not always submitted on time and attendance is not consistent. This impacts on evidence and information shared at conference decision making.</p> <p><i><b>Consideration For the Leadership Board:</b> To seek assurances from agencies that they are able to meet their statutory functions in the Child Protection Conference process. To seek assurances from agencies that they are committed to and able to meet their statutory functions in the Child Protection Conference process in the context of audit findings.</i></p> <p><b>ACTION: Agencies to maintain their own records of attendance at Child Protection Conference. CSRS service and QA coordinator to record timeliness of agency reports. All agencies to identify a named single point of contact so that issues related to performance and compliance with standards can be escalated via the Children's Safeguarding and Reviewing Service for challenge at board level where necessary.</b></p> <p>Work is being undertaken to ensure referrals to the "front door" are appropriate, the System remains under pressure, however, there are processes in place to assist with this. There has been an increase in the number of Looked After Children. The reasons for the increase will be explored but may be connected with CPCC reviews, reviews of long term cases and cases being "stepped up".</p> <p>An analysis of children Electively Home Educated (EHE) resulted in closing a number of cases for children over 16+, indicating the need to be alert to potential vulnerability of the 16-18 cohort. Whilst this exercise led to a</p>	All Agencies	25.05.2016

	<p>reduction in the % of EHE overall, there has been an increase in the known children registered as new EHE cases. The increase is also a national issue.</p> <p><i><b>Consideration For the Leadership Board:</b> The overall increase in EHE indicates the need for the LSCB to be satisfied there is satisfactory response and recommend a ‘turning the curve’ exercise on EHE that both reflects the current national debate and public inquiries ongoing in connection with EHE and satisfies the LSCB that we have and develop processes to identify and address the vulnerabilities inherent in EHE.</i></p> <p>The board will monitor this via future performance report.</p> <p><b>ACTION: A Turning The Curve Exercise to be completed on Elective Home Education</b></p> <p><b>ACTION: An hour to be allocated on future agendas to the Performance Report</b></p> <p><b><u>Child Sexual Exploitation</u></b></p> <p>There has been an increase in referrals to Young and Safe and a decrease of statutory referrals which demonstrates more young people are being managed for CSE at an earlier stage. There continues to be good attendance at MACE and CSE Operational Board.</p> <p><i><b>Consideration for the Leadership Board:</b> To direct agencies to ensure that their attendance at MACE and Missing from Home and Care groups meetings is consistent in meeting their responsibilities and ensuring the consistent dissemination and sharing of information.</i></p> <p><b>ACTION: Organisations to ensure that appropriate colleagues are attending MACE meetings and escalate to the LSCB Operational Board when information indicates this is not occurring.</b></p> <p><b><u>Domestic Abuse (One Systems Approach OSA)</u></b></p> <p>Determining what data collected for Domestic Abuse is reviewed monthly by the OSA group. Repeat victims at MARAC have increased. Families are accessing therapeutic services and there is increased uptake of the Independent Domestic Violence Advocate Service.</p> <p>Discussion: Increasing numbers of Domestic Abuse referrals and the need for education around positive relationships aimed at young people to ensure that Domestic Abuse becomes an unacceptable part of the culture.</p> <p>30% of all violent crime is Domestic Abuse related in NEL compared Humberside wide, NEL has higher levels of incidents and offences and lower levels of prosecutions. The One System Approach (OSA) seeks to address this by joint working and implementing changes to improve collaborative working between Health and Well Being Board, LSCB, Safeguarding Adults Board and the Safer and Stronger Communities Partnership Executive. The review of targeted 0 to 19 prevention and early intervention will focus on domestic abuse and other vulnerabilities.</p> <p><b><u>Neglect</u></b></p> <p>The percentage of children on CP Plans for Neglect is falling, possibly</p>	<p><b>Operational Board – Ros Danks</b></p> <p><b>S Gilham</b></p> <p><b>All Agencies</b></p>	<p><b>25.05.2016</b></p> <p><b>25.05.2016</b></p> <p><b>25.05.2016</b></p>
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	<p>linked to changes in reporting categories. The QA Coordinator is exploring the reasons and CP Chairs are monitoring appropriateness of registration categories to evidence of Neglect. CP chairs are applying the standards via the Quality Assurance Notifications for implementation of the Neglect Assessment Tools</p> <p><b>Consideration For the Leadership Board:</b> <i>To consider the proposal by the Neglect group that Neglect and Emotional Harm categories should be combined as one Neglect Total.</i></p> <p>Discussion: Emotional Harm category may be related to factors other than Neglect and supported keeping the categories separate. The use of the Neglect tool will identify where there is Emotional Neglect. Neglect Tool usage is currently 'patchy' and data to demonstrate its use and impact is currently inconsistent.</p> <p><b>Consideration For the Leadership Board:</b> <i>To require all agencies to complete the Neglect Tool and provide data on its usage to the Quality Assurance Sub on a quarterly basis. To require all agencies to complete the Neglect Tool on relevant cases and particularly those that are escalated for neglect. Agencies also to be required to report data on its usage to the Quality Assurance Subgroup on a quarterly basis.</i></p> <p>The Board agreed the need to endorse the use of the Neglect Tool when making referrals.</p> <p><b>ACTION: Develop a process for ensuring all partner agencies are using and recording the use of the Neglect Tool</b></p>	QA Sub Group	25.05.2016
4. Activity Across Systems	<p>No questions in relation to Activity Across Systems Report</p> <p><b>ACTION: Activity across the system agenda item to be for information only.</b></p>	S Gilham	25.05.2016
5. Report on NHS Accountability Framework	<p>Compliance with NHS Requirements</p> <p>S Glossop – Every service receiving NHS funding should be compliant with the NHS Accountability Framework. Health Commissioners and providers are responsible for benchmarking themselves against the framework. The briefing report provides an assessment of North East Lincolnshire health service compliance with the framework. The only area Rag Rated red is for the Designated Nurse for Safeguarding to be included in Public Health Commissioning assurance processes to ensure that effective safeguarding arrangements are in place.</p> <p><b>ACTION: Conversation to take place between S Glossop and Public Health around levels of public health commissioning.</b></p> <p>An audit of GPs was undertaken last year, which identified gaps and strengths. The CCG will be the commissioning lead for GPs in 2017 which will allow more gaps to be filled.</p> <p>Discussion took place around RAG rating within the Accountability Framework suggesting that a more collective view is needed.</p> <p><b>ACTION: The Health Forum to provide an annual progress report to the Leadership Board against the NHS Accountability Framework on an annual basis.</b></p>	S Kay	25.05.2016
		Health Forum	25.05.2016

6. Serious Case Review Update Report	<p>Highlights include:</p> <p>Child T–The final version of the report will be presented to the SCR Sub Group meeting on 3<sup>rd</sup> March 2016 by the independent SCR author. A special meeting of the Leadership Board will be arranged to consider and sign off the SCR report.</p> <p>Child L – The SCR report was signed off by the Leadership Board in November 2015. Child S – Another area LSCB undertook the SCR undertook the SCR with NEL LSCB providing e input. The SCR report will not be published until the conclusion of any criminal matters.</p>		
7. Budget Monitoring	<p>The budget is adequate for 2016/17 supported by £75k, from the Better Care Fund. 2017/18 will be a challenge, statutory partners will need to reflect on cost efficiencies. There is no contingency for new Serious Case Reviews, the Board have committed to statutory agencies funding the cost of SCRs as and when they arise.</p>		
8. CDOP Progress	<p><b>Annual Report</b> The CDOP Annual Report is near completion, the Police and Children’s Services progress report on how they disseminated the learning from the CDOP is outstanding.</p> <p><b>ACTION: The Police and Children’s Social Care to provide progress on how they have disseminated learning from the CDOP 13/14 Annual report.</b></p> <p><b>ACTION: The CDOP Annual Report 14/15 to be presented to the May Leadership Board.</b></p> <p><b>Joint Arrangements</b> An agreement was made in July 2015 between North Lincolnshire and North East Lincolnshire LSCBs for a joint CDOP panel. The Terms of Reference have been completed which the Leadership Board has endorsed. The First CDOP will be chaired by Steve Pintus.</p> <p>Membership for the panel is being reviewed to ensure the right level of representation on the panel. Education and Educational Psychology Community Rehabilitation Company and probation Service requested they attend the CDOP dependent on need.</p> <p><b>ACTION: Community Rehabilitation Company/Probation Service queried whether attendance at all meetings was necessary. It was agreed that representation at meetings will only be when involvement indicates. If this is required it will be raised with the joint CDOP Panel.</b> <b>Action: Helen Willis to liaise with the Joint CDOP panel regarding CRC representation at meetings.</b></p>	<p>Police / CSC</p> <p>S. Pintus</p> <p>H Willis</p>	<p>25.05.2015</p> <p>25.05.2015</p> <p>25.05.2015</p>
<b>Items for Discussion</b>			
9. FGM Progress Report	<p>The FGM Progress Report builds on the report to the board in August 2015. There have been 3 historic cases of FGM in N E Lincs with regards to adult women reported through health providers, but no children’s cases. All health organisations, including GP practices have received FGM resources and training materials produced by the Department of Health and NHS England in heighten awareness of FGM and mandatory duties. Discussion: Police have a number of training packages linked to FGM and Honour Based Violence that might benefit by being shared more broadly.</p>		

	<p>The Education Sub Group has undertaken work to ensure all School Child Protection Coordinators and Head Teachers are aware of their duty in respect of FGM. FGM training is being arranged for schools.</p> <p>Discussion: The Leadership Board is seeking assurances from wider agencies that local arrangements for responding to reports/concerns in respect of FGM are effective and are embedded.</p> <p><b>ACTION: An inter-agency Audit to be planned to evaluate implementation and understanding of the FGM Reporting Duty.</b></p> <p><b>ACTION: The Police to enquire if Police specific training packages can be shared with organisations.</b></p>	<p>C Benson/S Sheriden</p> <p>P Gadd</p>	<p>25.02.2016</p> <p>25.02.2016</p>
10. Safeguarding in Education Report	<p>The Safeguarding in Education Audit is an annual process and informs the board of the state of safeguarding in education across NEL. The 2014/15 audit was distributed to all 68 NEL educational establishments to completed.</p> <p>In summary:</p> <ul style="list-style-type: none"> <li>61/68 (90%) submissions were received, this is a reduction from 100% achieved for 2013-14.</li> </ul> <p>Of the 7 establishments that did not respond:</p> <ul style="list-style-type: none"> <li>5 belong to the Enquire Academies Trust and provided details of their safeguarding audit.</li> <li>1 was a PRU in the process of conversion to the Wellsprings Academy Trust which undertook its own review.</li> </ul> <p>Key findings:</p> <ul style="list-style-type: none"> <li>27/68 (40%) establishments self-assessed themselves as a level 1 overall which was an increase from 24/68 last year.</li> <li>All 61/68 establishments responded self-assessed overall themselves as either level 1 or level 2. In the previous audit 7 establishments had self-assessed themselves overall as level 3.</li> <li>The majority of responses across all the audit's focus areas are self-assessed at level 1 or level 2, with a small number of level 3's which are spread across 6 of the focus areas.</li> <li>3 establishments self-assessed at level 4 across 3 focus areas</li> </ul> <p>Issues identified:</p> <ul style="list-style-type: none"> <li>Some establishments would not require all staff/governors to have level 1 training.</li> <li>There was no validation of the training numbers entered by respondents.</li> </ul> <p>Discussions held with the schools that hadn't completed the return who have committed to respond to the 15/16 audit.</p> <p>B Bailey noted a conflict of interest as a governor to one of the schools which was noted. The Board agreed that this agenda item needed more time for discussion.</p> <p><b>ACTION: Safeguarding in Education Audit Report 2015/16 to be presented to the May Leadership Board.</b></p>	<p>R Danks</p>	<p>25.05.2016</p>
11. Humberside Police Inspection Outcomes	<p>The Humberside Police Inspection was held in October 2015. The report highlighted areas of good practice and areas of development which are a priority for the force. The Police Operating Model that was launched across the force in April 2015 was replaced new Operating Model was established which started on Monday 22<sup>nd</sup> February 2016.</p>		

	<p>New changes include:</p> <ul style="list-style-type: none"> <li>• A 5 shift programme which gives greater coverage at all times.</li> <li>• A combined communities command which is working well.</li> <li>• David Hall is now superintendent of the Protecting Vulnerable People unit.</li> <li>• Recruitment has taken place and the Hub is now fully staffed.</li> <li>• A Customer Service Desk has been created within the Hub which will risk assess and ensure that the right response have been given.</li> <li>• The Major Crime Team is being reduced in size and their remit has been reduced, this has enabled 20 staff to be transferred to the PVP.</li> <li>• PVP growth is expected by June.</li> <li>• Each shift has an allocated Training Day, this allows front line staff to be given the right tools to be able to deal with Domestic Abuse.</li> <li>• 800 police officers to be recruited over the next 3 years.</li> <li>• A new Detective Inspector role has been created within the MASH –</li> <li>• K Durrant is responsible for oversight of LSCB Domestic Abuse action plans</li> </ul> <p><b>ACTION: Leadership Board to receive figures on Domestic Abuse at future meetings through the performance report.</b></p> <p><b>ACTION: The Police to provide quarterly updates to the Leadership Board on the impact of the new Police Operating Model and on progress against the Inspection Improvement Plan.</b></p>	<p><b>Leadership Board</b></p> <p><b>P Gadd</b></p>	<p><b>25.05.2016</b></p> <p><b>25.05.2016</b></p>
<b>Items for Information Only</b>			
12. Corporate Parenting Board Minutes			
13. National LSCB Review			
14. Young Witness Service			
15. Whistle Blowing Processes	Ofsted Whistle Blowing Policy Children's Services		
16. Government Consultation Statutory Definition of Child Sexual Exploitation			
17. LSCB Training Programme Review			
<b>Any Other Business (AOB)</b>			
None			

No	Agenda Item	Actions	Lead	When By
1	Previous Actions - <b>ACTION: J Bacon to contact the chair of the inter faith group Simon Cross to explore the relationship with the LSCB.</b>	<b>NEW ACTION: J Bacon to contact J Wilson from Communities Together NEL to request they provide links so the LSCB Safeguarding Newsletter can be sent to member organisations.</b>	J Bacon	25.05.2016
2	Minutes & Actions of the last Leadership Board	<b>ACTION: S Gilham to correct the November Minutes in respect of S Glossop's agency details.</b>	S Gilham	25.05.2016
3	Performance Report	<b>ACTION: Agencies to maintain their own records of attendance at Child Protection Conference. CSRS service and QA coordinator to record timeliness of agency reports. All agencies to identify a named single point of contact so that issues related to performance and compliance with standards can be escalated via the Children's Safeguarding and Reviewing Service for challenge at board level where</b>	All Agencies	25.05.2016

		necessary.		
4	Performance Report	<b>ACTION: A Turning The Curve Exercise to be completed on Elective Home Education</b>	Operational Board	25.05.2016
5	Performance Report	<b>ACTION: An hour to be allocated on future agendas to the Performance Report</b>	S Gilham	25.05.2016
6	Performance Report (CSE)	<b>ACTION: Organisations to ensure that appropriate colleagues are attending MACE meetings and escalate to the LSCB Operational Board when information indicates this is not occurring.</b>	All agencies	25.05.2016
7	Performance Report (Neglect Tool)	<b>ACTION: Develop a process for ensuring all partner agencies are using and recording the use of the Neglect Tool.</b>	Quality Assurance Sub	25.05.2016
8	Activity Across Systems	<b>ACTION: Activity across the system agenda item to be for information only.</b>	S Gilham	25.05.2016
9	Report on NHS Accountability Framework	<b>ACTION: Conversation to take place between S Glossop and Public Health around levels of public health commissioning.</b>	S Kay	25.05.2016
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13	CDOP Progress	<b>ACTION: Community Rehabilitation Company/Probation Service queried whether attendance at all meetings was necessary. It was agreed that representation at meetings will only be when involvement indicates. If this is required it will be raised with the joint CDOP Panel. Action: Helen Willis to liaise with the Joint CDOP panel regarding CRC representation at meetings.</b>	H Willis	25.05.2016
14	FGM Progress Report	<b>ACTION: An inter-agency Audit to be planned to evaluate implementation and understanding of the FGM Reporting Duty.</b>	C Benson S Sheriden	25.05.2016
15	FGM Progress Report	<b>ACTION: The Police to enquire if Police specific training packages can be shared with organisations.</b>	P Gadd	25.05.2016
16	Safeguarding in Education Report	<b>ACTION: Safeguarding in Education Audit Report 2015/16 to be presented to the May Leadership Board.</b>	R Danks	25.05.2016
17	Humberside Police Inspection Outcomes	<b>ACTION: Leadership Board to receive figures on Domestic Abuse at future meetings through the performance report.</b>	Leadership Board	25.05.2016
18	Humberside Police Inspection Outcomes	<b>ACTION: The Police to provide quarterly updates to the Leadership Board on the impact of the new Police Operating Model and on progress against the Inspection Improvement Plan.</b>	P Gadd	25.05.2016