

Present:

Name	Position Held	Agency
Rob Mayall	Independent LSCB Chair	Local Safeguarding Children's Board (LSCB)
Helen Willis	LSCB Coordinator	Local Safeguarding Children's Board (LSCB)
Christine Wilson	Superintendent	Humberside Police
Nick Hamilton-Rudd	Head of Humberside NPS	National Probation Service
Sue Sheriden	Strategic Manager for Safeguarding	North East Lincolnshire Council
Becky Bailey	Senior Probation Officer	Community Rehabilitation Company
Ros James	Portfolio Holder for Children & Young People	North East Lincolnshire Council
Steve Kay	Director – Early Intervention	North East Lincolnshire Council
Roz Danks	Head of Education Services	North East Lincolnshire Council
Jan Haxby	Director of Quality & Nursing	North East Lincolnshire Clinical Commissioning Group (NELCCG)
Maureen Fitzsimmons	Service Manager – CAFCASS	Children & Family Court Advisory Support Service (CAFCASS)
Joanne Hewson	Deputy Chief Executive	North East Lincolnshire Council
Sarah Glossop	Designated Nurse (North & North East Lincolnshire)	North Lincolnshire Clinical Commissioning Group (CCG)
Craig Ferris	Head of Safeguarding	Northern Lincolnshire and Goole NHS Foundation Trust (NLaG)
Iola Harris	Lay Member	
Richard Albery	Lay Member	
Jayne Bacon	Lay Member	

Apologies:

Name	Position Held	Agency
Paul Cordy	Director – Children's Services	North East Lincolnshire Council
Jayne Bacon	Lay Member	

Minute Taker:

Name	Position Held	Agency
Stacey Gilham	LSCB Business Support Specialist	North East Lincolnshire Council
Last Meeting Date:	25 <sup>th</sup> February 2016	

	Actions of LSCB Leadership Board Meeting held on DATE :	Progress
1	Previous Actions - <i>ACTION: J Bacon to contact the chair of the inter faith group Simon Cross to explore the relationship with the LSCB.</i> <b>NEW ACTION: J Bacon to contact J Wilson from Communities Together NEL to request they provide links so the LSCB Safeguarding Newsletter can be sent to member organisations.</b>	Complete
2	Minutes & Actions of the last Leadership Board <b>ACTION: S Gilham to correct the November Minutes in respect of S Glossop's agency details.</b>	Complete
3	Performance Report <b>ACTION: Agencies to maintain their own records of attendance at Child Protection Conference. CSRS service and QA coordinator to record</b>	This has been reinforced with all LSCB Member agencies. Processes are in place to monitor

	<b>timeliness of agency reports. All agencies to identify a named single point of contact so that issues related to performance and compliance with standards can be escalated via the Children's Safeguarding and Reviewing Service for challenge at board level where necessary.</b>	attendance.
4	Performance Report <b>ACTION: A Turning The Curve Exercise to be completed on Elective Home Education</b>	Complete.
5	Performance Report <b>ACTION: An hour to be allocated on future agendas to the Performance Report</b>	Complete.
6	Performance Report (CSE) <b>ACTION: Organisations to ensure that appropriate colleagues are attending MACE meetings and escalate to the LSCB Operational Board when information indicates this is not occurring.</b>	Complete.
7	Performance Report (Neglect Tool) <b>ACTION: Develop a process for ensuring all partner agencies are using and recording the use of the Neglect Tool.</b>	The LSCB wrote to all agencies reinforcing the use of the Neglect tool.
8	Activity Across Systems <b>ACTION: Activity across the system agenda item to be for information only.</b>	Complete.
9	Report on NHS Accountability Framework <b>ACTION: Conversation to take place between S Glossop and Public Health around levels of public health commissioning.</b>	M Barnard is a member of the Children's Partnership Board who is leading on the 0 – 19 Commissioning which will address public health commissioning.
10	Report on NHS Accountability Framework <b>ACTION: The Health Forum to provide an annual progress report to the Leadership Board against the NHS Accountability Framework on an annual basis.</b>	Ongoing.
11	CDOP Progress <b>ACTION: The Police and Children's Social Care to provide progress on how they have disseminated learning from the CDOP 13/14 Annual report.</b>	Complete.
12	CDOP Progress <b>ACTION: The CDOP Annual Report 14/15 to be presented to the May Leadership Board.</b>	Complete.
13	CDOP Progress <b>ACTION: Community Rehabilitation Company/Probation Service queried whether attendance at all meetings was necessary. It was agreed that representation at meetings will only be when involvement indicates. If this is required it will be raised with the joint CDOP Panel.</b>  <b>Action: Helen Willis to liaise with the Joint CDOP panel regarding CRC representation at meetings.</b>	On Agenda.
14	FGM Progress Report <b>ACTION: An inter-agency Audit to be planned to evaluate implementation and understanding of the FGM Reporting Duty.</b>	People are aware of their responsibilities, there are no active cases. FGM Audit to take place before the next LSCB Leadership Board. <b>NEW ACTION: An inter-agency FGM Audit Report to be presented to the August Leadership Board.</b>
15	FGM Progress Report <b>ACTION: The Police to enquire if Police specific training packages can be shared with organisations.</b>	Complete.
16	Safeguarding in Education Report	Complete.

	<b>ACTION: Safeguarding in Education Audit Report 2015/16 to be presented to the May Leadership Board.</b>	
17	Humberside Police Inspection Outcomes <b>ACTION: Leadership Board to receive figures on Domestic Abuse at future meetings through the performance report.</b>	Complete.
18	Humberside Police Inspection Outcomes <b>ACTION: The Police to provide quarterly updates to the Leadership Board on the impact of the new Police Operating Model and on progress against the Inspection Improvement Plan.</b>	Complete.

Agenda Item	Key Discussion and Actions	Lead	When By
1. Introduction & Apologies	Introductions and apologies noted.		
2. Minutes & Actions of the last Leadership Board	CRC/NPS attendance raised at the joint CDOP, view both should attend as subject to Section 11 duties.  Agreement initial NEL LSCB action stands CRC/NPS can fulfil Section 11 duties without attending all meetings where no involvement. Both services will cascade information/ learning from the joint CDOP process.  <b>ACTION: H Willis to advise the Joint CDOP panel of the NEL Leadership Board decision that CRC/NPS will attend CDOP panel where appropriate only and will disseminate the learning within their organisations.</b>	H Willis	31.08.2016
<b>Core Business</b>			
3. Performance & Quality	<b>Performance Report</b> R Mayall reflected that the performance format is becoming embedded. Trajectories are positive on the whole and support the required direction of travel. It was noted that the performance report identified a number of considerations for the leadership board which informed discussion.  S Kay proposed monthly Operational Board Meetings changes to quarterly, the rationale for this being more efficient use of board member's time and linking to LSCBs. The Operational Board will be scheduled to precede the Leadership Board and focus on the Composite Performance report. Also to reduce duplication and maximise capacity, a number of key subgroups (CSE, HSB, Domestic Abuse, Missing) are combining and will report on themes as they emerge. The thematic boards could then be convened on 'ad-hoc' basis as required.  Decision: The Leadership Board agreed the proposal from the Operational Board to move to Quarterly Performance Meetings and hold additional meetings on the request of the Leadership Board to consider specific areas.  <b>ACTION: Notification to go out to all board members and Operational Group members with the revised schedule of meetings.</b>  <b>Incidences of Abuse</b> An average of 50% of contacts do not proceed to referral. Contacts from the Police have increased from 189 in Q1 to 383 in Q4 with a large proportion of these, 281 (73%) not progressing to referral because the threshold was not met.	S Gilham	31.08.2016

	<p><b>ACTION: Inappropriate referrals to be addressed by the Operational Board with a report back to Leadership Board.</b></p> <p>C Ferris asked about Social Work caseload, J Hewson responded that Social Worker caseloads are at an average of around 22.</p> <p>Self-harm data re 0 to 25 years indicates NEL at twice the national average S Glossop indicated that 0-18 years data does not reflect this conclusion.</p> <p><b>ACTION: S Glossop to provide revised data in respect of self-harm statistics differentiating between 0-18 years and 18-25 years to compare with statistics provided by Future In Minds that covers the full age range.</b></p> <p>C Ferris advised an audit of Self Harm Attendances at A&amp;E by young People in NEL can be undertaken.</p> <p><b>ACTION: NLaG to coordinate and lead on an audit regarding Self Harm attendances at A&amp;E by young people by September.</b></p> <p><b>Child Sexual Exploitation</b> Referrals in to MACE continued to fall and referrals to Young and Safe have increased demonstrating CSE is managed at an early stage. MACE activities now also covers Criminal Exploitation.</p> <p><b>Missing:</b> The increase in numbers of individuals going missing is being closely monitored, 100% of missing children have received de-brief interviews.</p> <p>Discussion around capturing Sexual Abuse data in addition to HSB and CSE. Agreed that combining the Keeping Children Safe groups will support data collection and analysis. Reporting on secondary codes through Child Protection Plans will include Sexual Abuse Data.</p> <p><b>Decision: Future performance reports are to include Sexual Abuse data.</b></p> <p><b>Action: QA coordinator to work with performance scorecard leads to ensure Sexual Abuse data is included in future reports</b></p> <p><b>Domestic Abuse</b> Reported Domestic Abuse incidents have reduced this quarter. Numbers of repeat victims of Domestic Abuse are higher than statistical neighbours. Police, capacity has been increased to deal with this high priority.</p> <p>NPS (Probation) workers are able to recommend "Building Better Relationship interventions to the courts. This can include work around Domestic abuse or 1:1 sessions to implement specific intervention work. CRC are exploring at alternative to BBR which NPS would be able to commission from them.</p> <p><b>Neglect</b> The % of children on a CP plan for Neglect has risen from Q3 to Q4 but the rate per 10,000 registered for Neglect has decreased, due to an overall fall in numbers on CP Plans. The correlation between the categories of Neglect and emotional Abuse will be explored through recording of secondary codes.</p>	<p><b>M Dennison W Shelbourn C Wilson</b></p> <p><b>S Glossop</b></p> <p><b>C Ferris</b></p> <p><b>C Benson</b></p>	<p><b>31.08.2016</b></p> <p><b>31.08.2016</b></p> <p><b>31.08.2016</b></p> <p><b>31.08.2016</b></p>
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	<p>The Neglect Sub group has proposed purchase of the new Neglect Tool at £2,000. The board supported this recommendation subject to available resources (see budget item)</p> <p><b>ACTION: Information to be provided to the Board on the added value commissioning the Graded Care Profile new tool.</b></p> <p>Children’s Social care has identified a number of children under 5 who have dental decay. It is accepted that this is one of the symptoms of Neglect. B Ross is leading work on dental decay with the neglect sub. The Neglect Sub Group has previously identified the need for there to be close liaison / discussion with Public Health on this issue which will be taken forward.</p> <p><b>Elective Home Education</b></p> <p>An EHE report was tabled at the LSCB and a Turning the Curve Exercise has been completed on elective Home Education. In common with other areas across the country the numbers of EHE has increased since 2012. The data requires further verification to be reported back to the Operational Board.</p> <p>It was noted also that there are a number of acronyms used in the composite and other reports that would merit an explanation in appendices.</p> <p><b>ACTION: C Benson to provide an appendices explaining Acronyms used in LSCB Reports.</b></p>	<p><b>S Proudlove</b></p> <p><b>C Benson</b></p>	<p><b>31.08.2016</b></p> <p><b>31.08.2016</b></p>
<p>4. Serious Case Review Update Report</p>	<p>S Glossop is to take over as chair for the Serious Case Review subgroup in response to the Peer Challenge view that the LA chaired a number of LSCB Sub groups. A transition plan is in place.</p> <p>Child T SCR Update: The SCR report is now complete; publication will follow the criminal trial.</p> <p><b>ACTION: S Sheriden to develop a policy outlining the LSCB approach to the publication of Serious Case Reviews in line with Working Together 2015 pending any future changes from LSCB national review.</b></p>		

		S Sheriden	31.08.2016
5. Budget Monitoring	<p><b>National LSCB Chairs Association membership/contribution</b></p> <p>Overview of the budget highlights a projected shortfall which can be met for this year, due to the increase in Better Card Fund and Earmarked Reserves. Next year there are no reserves and currently no contingency plans. There are two requests for funding, £2000 to purchase the revised Graded Care Profile Neglect Tool and £1500 membership of the National LSCB Independent chairs Association. These requests can only be met if there are savings elsewhere.</p> <p>Savings have already been secured through the efficiency of having a joint LSCB/SAB chair. There may be a possibility of further reductions in the chair's time allocation. The value for money of £6000 per annum for safeguarding procedures should be reviewed alongside a broader debate around efficiencies.</p> <p><b>ACTION: J Hewson, H Kenyon &amp; R Mayall to meet to review the number of LSCB/SAB chair days.</b></p> <p>Following the meeting and dependent on any savings to be made, a decision will be taken on the purchase of the GCP2.</p> <p><b>ACTION: Year to date spend to be included in the next Budget Report.</b></p> <p><b>ACTION: A meeting of Statutory Board members to take place to consider how to respond to 2017/18 budget challenges.</b></p> <p>C Wilson confirmed the Police and Crime Commissioner is now responsible for decision on Police funding.</p> <p><b>ACTION: R Mayall and J Hewson to liaise with the Police and Crime Commissioner regarding police financial contributions to LSCBs.</b></p>	<p>J Hewson R Mayall H Kenyon</p> <p>S Sheriden</p> <p>R Mayall</p> <p>R Mayall J Hewson</p>	<p>31.08.2016</p> <p>31.08.2016</p> <p>31.08.2016</p> <p>31.08.2016</p> <p>31.08.2016</p>
<b>Items for Discussion</b>			
6. Linkage between LSCB/SAB	<p>The conditions are right to explore linkages and potential for collaboration between the two boards. There is now one chair across the LSCB and SAB boards which meet on the same day. Business support is co-located and overseen by board managers. The board agreed that the potential areas of collaboration should include:</p> <ul style="list-style-type: none"> <li>• Sharing information.</li> <li>• One Safeguarding Newsletter.</li> <li>• Audit and performance</li> <li>• Learning from SCRs/ SARs</li> <li>• Workforce and training developments.</li> <li>• Domestic Abuse, Substance Misuse, Mental Health, FGM, Prevent, Channel.</li> </ul> <p><b>ACTION: Following the identification of linkages between the LSCB and SAB by both Boards, H Willis, S Watson and R Mayall to develop a proposal on how areas of joint work can be achieved.</b></p>	<p>H Willis S Watson R Mayall</p>	<p>31.08.2016</p>
7. Safeguarding in Education Report	<p>R Danks gave an overview of 2015/16 Annual Safeguarding Education Audit. IT will be presented to the LSCB after it has been agreed by the Safeguarding Education Sub Group on 27<sup>th</sup> June.</p>		

15/16 update	<p>There was 100% return. 47% of establishments assessed themselves as level 1 overall, with 53% assessing themselves at level 2, an improvement from 40% overall self-assessment in the previous academic year (2014-2015) at level 1 and from 50% overall self-assessment at level 2. As in previous years no establishment self-assessed themselves overall at level 3 or level 4.</p> <p>The board acknowledged the strong engagement of schools (100% return) and an increasing positive picture of safeguarding in schools.</p>		
8. Annual CDOP Report 14/15	<p>S Pintus the CDOP Chair presented the cumulative report, that is being added to each year. There is nothing of note. The recommendations from the last report have now been completed.</p> <p>The joint Child Death Overview Panel has been meeting since April 2016 and is progressing well. The 2015/16 CDOP Annual Report is near completion. The 2016/2017 report this will be a joint report with North Lincolnshire.</p> <p><b>ACTION: S Pintus to present the 2015/16 Child Death Overview report.</b></p>	S Pintus	31.08.2016
9. LSCB Peer Challenge	<p>The Peer Challenge highlighted a number of strengths and opportunities for improvement. The LSCB subgroup Chairs considered the recommendations agreeing no action in a number of areas due to mechanisms already in place. Further development is recommended by the Leadership Board in the following key areas many of which will be considered at the LSCB Development Day on the 15<sup>th</sup> July :</p> <ul style="list-style-type: none"> <li>• Alignment of the Board's vision, structure and Business Plan</li> <li>• Develop a more systematic approach to the voice of the child</li> <li>• Make a decision how best to inform the review of the H&amp;WBB.</li> <li>• Consider how the LSCB disseminates learning from SCRs.</li> <li>• Review the rationalisation of the structure and number of LSCB Sub Groups (already progressing)</li> <li>• Consider how to gain a better oversight of front line practice.</li> <li>• To revise the plan of work with the Young Advisors around key LSCB issues</li> </ul> <p>A review is due to commence to see if and how the outcomes framework will tie in with this.</p> <p><b>ACTION: H Willis to develop a proposal around how the agreed actions from the Peer Challenge should be taken forward by the Leadership Board.</b></p>	H Willis	31.08.2016
10. Humberside Police	<p><b>Progress on force operating model and inspection improvement plan</b></p> <p>The Force Operating Model was revised in February. The number of staff has been increased, leading to better demand management and a much quicker response. There are around 23 detectives dealing with areas of vulnerability including Domestic Abuse, Missing and Child Sexual and Criminal Exploitation. All vulnerability elements of the inspection plan have been met. The only area outstanding is the management of children in custody. DCSs and police are collaborating in respect of safe accommodation.</p>		
11. CONCORDAT	<p>The Concordat sets out requirements for the police and local authorities of fulfilling their statutory obligations and meeting the needs of children in</p>		

<p>on Children in Custody</p>	<p>police custody, who have been charged but denied bail.</p> <p>The Local Authority must accept transfer of children into LA by police. A local protocol is being developed across Humberside led by S Sheriden and a custody lead appointed in Humberside Police.</p> <p>Discussion Local Authorities difficulties in guaranteeing a placement or bed.</p> <p><b>ACTION: H Willis and S Sheriden to ensure that liaison takes place between P Sheardown and QA Coordinator on data relevant to North East Lincolnshire.</b></p> <p><b>ACTION: Future performance reports to the LSCB to monitor compliance with the on Children in Custody Concordat.</b></p> <p>The performance report to the leadership Board will report on the numbers of local children kept in police custody to measure performance against the CONCORDAT.</p>	<p>H Willis S Sheriden</p> <p>C Benson</p>	<p>31.08.2016</p> <p>31.08.2016</p>
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**Items for Information Only**

<p>12. Activity Across Systems</p>	<p><b>Social Care Innovation Fund</b> <b>Prevention Early Intervention</b> <b>Health &amp; Well Being Board</b> <b>Safeguarding Adult Board</b> <b>Children's Partnership Board</b> <b>Futures In Mind</b></p>		
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13. Youth Justice Board – Medway Report

14. CAFCASS revised Public and Private Law Presentation

15. National Probation Service Operating Model

On 1<sup>st</sup> June 2016 implementation of work streams took place. High end, high risk cases will now be managed by Probation Officers and Probation Service Officers will now be managing lower risk offenders. The 4 tier management system that was in place has now become a 7 tier management system. NPS is now matching staffing profiles to reflect these changes. The resource for deployment of a Probation Officer to YOS has been reduced by half of a post. This is now national agreed as an appropriate level of resource the NPS should deploy to YOS, based on the number of active cases in the transition age range.

NPS is now required to complete reports much faster, the focus remaining on robust risk assessment and pre-sentence report, but in a more streamlined approach. The board were advised that more Child Protection queries will be made earlier due to changes in the reporting process.

No	Agenda Item	Actions	Lead	When By
1	Previous Actions	<p>FGM Progress Report</p> <p>ACTION: An inter-agency Audit to be circulated to evaluate partner's implementation and understanding of the FGM Reporting Duty.</p> <p><b>NEW ACTION: An inter-agency FGM Audit Report to be presented to the August Leadership Board.</b></p>	<p>S Sheriden H Willis</p>	31.08.2016
2	Minutes & Actions of the last Leadership Board	<p><b>ACTION: H Willis to advise the Joint CDOP panel of the NEL Leadership Board decision that CRC/NPS will attend CDOP panel where appropriate only and will disseminate the learning within their organisations.</b></p>	H Willis	31.08.2016
3	3. Performance & Quality	<p><b>ACTION: Notification to go out to all board members and Operational Group members with the revised schedule of meetings.</b></p>	S Gilham	31.08.2016
4	3. Performance &	<p><b>ACTION: Inappropriate referrals to be addressed by the</b></p>	M Dennison	31.08.2016



	Quality	<b>Operational Board with a report back to Leadership Board.</b>	<b>W Shelbourn C Wilson</b>	
5	3. Performance & Quality	<b>ACTION: S Glossop to provide revised data in respect of self-harm statistics differentiating between 0-18 years and 18-25 years to compare with statistics provided by Future In Minds that covers the full age range.</b>	<b>S Glossop</b>	<b>31.08.2016</b>
6	3. Performance & Quality	<b>ACTION: NLaG to coordinate and lead on an audit regarding Self Harm attendances at A&amp;E by young people by September.</b>	<b>C Ferris</b>	<b>31.08.2016</b>
7	3. Performance & Quality	<b>Action: QA coordinator to work with performance scorecard leads to ensure Sexual Abuse data is included in future reports</b>	<b>C Benson</b>	<b>31.08.2016</b>
8	3. Performance & Quality	<b>ACTION: Information to be provided to the Board on the added value commissioning the Graded Care Profile new tool.</b>	<b>S Proudlove</b>	<b>31.08.2016</b>
10	3. Performance & Quality	<b>ACTION: C Benson to provide an appendices explaining Acronyms used in LSCB Reports.</b>	<b>C Benson</b>	<b>31.08.2016</b>
11	Serious Case Review Update Report	<b>ACTION: S Sheriden to develop a policy outlining the LSCB approach to the publication of Serious Case Reviews in line with Working Together 2015 pending any future changes from LSCB national review.</b>	<b>S Sheriden</b>	<b>31.08.2016</b>
12	Budget Monitoring	<b>ACTION: J Hewson, H Kenyon &amp; R Mayall to meet to review the number of LSCB/SAB chair days.</b>	<b>J Hewson H Kenyon R Mayall</b>	<b>31.08.2016</b>
13	Budget Monitoring	<b>ACTION: Year to date spend to be included in the next budget report.</b>	<b>S Sheriden</b>	<b>31.08.2016</b>
14	Budget Monitoring	<b>ACTION: A meeting of Statutory Board members to take place to consider how to respond to 2017/18 budget challenges.</b>	<b>R Mayall</b>	<b>31.08.2016</b>
15	Budget Monitoring	<b>ACTION: R Mayall and J Hewson to liaise with the Police and Crime Commissioner regarding police financial contributions to LSCBs.</b>	<b>R Mayall J Hewson</b>	<b>31.08.2016</b>
16	Linkage between LSCB/SAB	<b>ACTION: Following the identification of linkages between the LSCB and SAB by both Boards, H Willis, S Watson and R Mayall to develop a proposal on how areas of joint work can be achieved.</b>	<b>H Willis S Watson R Mayall</b>	<b>31.08.2016</b>
17	CDOP Annual Report	<b>ACTION: S Pintus to present the 2015/16 Child Death Overview report.</b>	<b>S Pintus</b>	<b>31.08.2016</b>
18	LSCB Peer Challenge	<b>ACTION: H Willis to develop a proposal around how the agreed actions from the Peer Challenge should be taken forward by the Leadership Board.</b>	<b>H Willis</b>	<b>31.08.2016</b>
19	CONCORDAT on Children in Custody	<b>ACTION: H Willis and S Sheriden to ensure that liaison takes place between P Sheardown and QA Coordinator on data relevant to North East Lincolnshire.</b>	<b>H Willis</b>	<b>31.08.2016</b>
20	CONCORDAT on Children in Custody	<b>ACTION: Future performance reports to the LSCB to monitor compliance with the on Children in Custody Concordat.</b>	<b>C Benson</b>	<b>31.08.2016</b>

Next Meeting Date:

Wednesday 31<sup>st</sup> August 2016

9:30am – 12:30pm

Bremerhaven Room, Grimsby Town Hall.