

Present:

Name	Position Held	Agency
Rob Mayall	Independent LSCB Chair	Local Safeguarding Children's Board (LSCB)
Helen Willis	LSCB Coordinator	Local Safeguarding Children's Board (LSCB)
Ros James	Portfolio Holder for Children & Young People	North East Lincolnshire Council
Paul Cordy	Assistant Director – Children's Services	North East Lincolnshire Council
Jayne Bacon	Lay Member	
Joanne Hewson	Deputy Chief Executive	North East Lincolnshire Council
Sue Sheriden	Strategic Manager for Safeguarding	North East Lincolnshire Council
David Hall	Superintendent Communities Command	Humberside Police
Sam Scargall (Guest Speaker)	Service Manager – Children's Assessment & Safeguarding Service (CASS)	North East Lincolnshire Council
Jackie Green	Director of Community Rehabilitation Company (CRC)	Community Rehabilitation Company (CRC)
Craig Ferris	Head of Safeguarding	Northern Lincolnshire and Goole NHS Foundation Trust (NLaG)
Lisa Smith (Guest Speaker)	Head of Family Hubs	North East Lincolnshire Council
Bill Geer (Guest Speaker)	Drug & Alcohol Manager	North East Lincolnshire Council
Jodie Yarborough	Operational Manager - Young People's Support Service (YPSS)	North East Lincolnshire Council
Sue Proudlove (Guest Speaker)	Service Manager – NSPCC	National Society for the Prevention of Cruelty to Children (NSPCC)
Lynn Benefer (Guest Speaker)	Specialist Safeguarding Nurse	Northern Lincolnshire and Goole NHS Foundation Trust (NLaG)
Helen Kenyon	Deputy Chief Executive	North East Lincolnshire Clinical Commissioning Group (NELCCG)
Tina Burns	Lay Member	

Apologies:

Name	Position Held	Agency
Steve Kay	Assistant Director – Early Intervention	North East Lincolnshire Council
Becky Bailey (Jackie Green in place)	Senior Probation Officer	Community Rehabilitation Company
Scott Young (Dave Hall in place)	Communities Commander	Humberside Police
Sarah Glossop	Designated Nurse (North & North East Lincolnshire)	Northern Lincolnshire and Goole NHS Foundation Trust (NLaG)
Lee Freeman (Dave Hall in place)	Assistance Chief Constable	Humberside Police
Jan Haxby (Helen Kenyon in place)	Director of Quality & Nursing	North East Lincolnshire Clinical Commissioning Group (NELCCG)
Maureen Fitzsimmons	Service Manager – CAF/CASS	Children & Family Court Advisory Support Service (CAF/CASS)
Karen Linton (Sam Scargall in place)	Head of Young People's Support Service (YPSS)	North East Lincolnshire Council
Nick Hamilton-Rudd	Head of Humberside NPS	National Probation Service

Denise Faulconbridge	Head of SEN and Inclusion	North East Lincolnshire Council
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Minute Taker:

Name	Position Held	Agency
Stacey Gilham	LSCB Business Support Specialist	North East Lincolnshire Council
Last Meeting Date:	23 rd April 2015	

	Actions of LSCB Leadership Board Meeting held on 23 rd April 2015 :	Progress
1	S. Sheriden to send an explanatory presentation on the single practice alert to members with the Board minutes.	Complete.
2	A. Wools to change the minutes and update the membership list.	Complete.
3	A. Wools to send the Louise Casey CSE Report and Ofsted Annual Report out with the Board minutes.	Complete.
4	A. Wools to liaise with North Lincolnshire LSCB Board Dates, in booking revised LSCB Board Dates.	Completed. H. Willis: North Lincs had sent their Board dates and there were no clashes with main board which is positive.
5	Budget - H. Willis to add the CCG support in developing the LSCB website to the in kind section of the LSCB Budget Report.	Main agenda.
6	Performance Data - A. Wools to send out Quality Assurance Notification Guidance to partners with the minutes.	Complete.
7	Performance Data - J. Haxby to meet with H. Kenyon, S. Glossop, M. Barnard and S. Sheriden in considering the required Health Sub KPI's.	Complete.
8	CSE Strategic Action Plan - J. Hewson to establish a Senior Level Task and Finish Group to agree the strategic direction for CSE and the shared story in providing direction to strategy leads.	J. Hewson: A meeting was not required as it was agreed there was only one CSE strategy. Action plan is on today's agenda.
9	CSE Strategic Action Plan - K. Linton to provide an additional section for the LSCB Self-Assessment on the story in respect of CSE.	Complete.
10	Activity Across Systems - H. Willis to write a letter to the Chief Executive of NLaG inviting them in identifying a representative to be a Board Member.	Complete. C. Ferris and S. Glossop now members. R. Mayall: It would be useful for an up to date members list to be circulated due to changes in the membership. ACTION: S. Gilham to send out up to date membership list. R. Mayall: The recently nominated vice chair is no longer a member of the Board, statutory partners to identify an alternative. ACTION: Statutory Board Member meeting to explore who the Vice LSCB Chair should be.
11	Serious Case Review Update Report - H. Willis to provide a summary report to the August Leadership Board on the learning from the SCR Practice Forums in informing practice.	Completed. Main agenda.
12	The Operational Board to form a Task and Finish Group in developing the LSCB Business Plan 2015-2017 by the end of June 2015.	Main Agenda.
13	A Leadership Board Forward Plan to be developed following the completion of the Business Plan 2015-2017.	Completed. Main Agenda.
14	Leadership Board Members to put names forward to S. Kay for the Business Plan Task and Finish Group.	

Agenda Item	Key Discussion and Actions	Lead	When By
1. Introduction & Apologies	<p>Introductions/Apologies held.</p> <p>R. Mayall: Following the recent review of the 2014/15 Annual Report a key theme arising was “more and better”, the LSCB agenda exemplified that positive progress and direction.</p>		
2. Minutes & Actions of the last Leadership Board	<p>Minutes and matters arising from the 23.04.2015 Leadership Board, minutes agreed.</p>		
Standing Items			
<p>3.1 Performance Data - Performance Report</p>	<p><u>Performance Report</u></p> <p>S. Sheriden: The new style of performance report is aligned to the LSCB Performance Data set and the Outcome Based Accountability framework. The report provides highlights and exceptions, where change and progress is needed, how much has been done, how well it has been done, if anyone is better off, areas of challenge and next steps.</p> <p><u>Neglect</u></p> <p>There are lower numbers at CAF for Neglect and higher numbers of CIN neglect. The number of referrals for Neglect are going down and we would hope to see, an increase in CAFs for Neglect as a result of earlier identification) and reduction in CIN for Neglect.</p> <p>R. Mayall: The message for the board is, we are making positive progress but need to get better at earlier identification and the use of the neglect tool to measure change and impact on practice.</p> <p><u>Domestic Abuse</u></p> <p>S. Sheriden: Repeat referrals from the police to the MARAC have increased. Target Hardening numbers are rising and victims felt safer after intervention. An interagency sub group is leading on the Domestic Abuse One System Approach action plan.</p> <p>J. Hewson: A further meeting of the Theme Board Chairs will take place to explore the findings and issues from the One System report. It has been noted that there are less IDVSA’s in this area, compared to other areas.</p> <p>P. Cordy: At the moment all low level Domestic Violence 913 notifications are being sent to the MASH rather than through the Early Intervention route where appropriate.</p> <p>D. Hall: This should not be happening and an investigation will take place as to why this is happening.</p> <p>ACTION: D. Hall to investigate why ‘low-level’ Domestic 913 notifications are being sent to the MASH rather than through the Early Intervention route.</p> <p><u>Early Help</u></p> <p>S. Sheriden: 58% of CAFs were closed with outcomes achieved, (an increase), the proportion of CAFs stepping up to CIN has reduced. Allocation panels are now in place. There were 200 less CAFs which</p>	<p>D. Hall</p>	<p>25.11.2015</p>

	<p>correlates with 200 more cases allocated at Universal Plus. There is an ongoing challenge in relation to practitioners taking on the Lead Professional role. Family Hub allocation meetings will support with.</p> <p><u>CSE</u> S. Sheriden: 32 children were identified as at risk of CSE this quarter, 100% of victims received a risk assessment. CSE training has been evaluated as good/excellent. 90% of children referred into the service are actively engaged with it.</p> <p>P Cordy: An identified area of development is identifying effective local responses to meeting the needs of the low number of <i>high-risk</i> CSE cases as an alternative to out of area placements and support plans for young people returning from out of area placements.</p> <p>C. Ferris: North Lincolnshire LCSB require taxi drivers to complete a test after they have completed safeguarding children training, is there a danger they will come to NEL if they fail it. ACTION: P. Cordy to liaise with Licencing in respect of CSE training received by Taxi Drivers and clarify whether Taxi Drivers undertake safeguarding training in addition to CSE training.</p> <p><u>Safeguarding in Education</u> S. Sheriden: The data, whilst the latest available, is a year out of date which makes it hard to interrogate. The numbers of children being electively home educated has risen, the figures include children that have been excluded from school. J. Hewson: Further options may need to be explored with secondary schools as alternatives to avoid children being excluded.</p> <p>P. Cordy: Six schools have signed up to the restorative practice approach. To meet the demand for provision Well Springs Academy trust, the local pupil referral sponsor has increased the number of places available. A Behaviour Support Manager will be appointed and will develop the agenda further. The Local Authority is taking over chairing the Primary, Secondary Heads meetings which will broaden the agenda. The scorecard for education needs developing to ensure it focusses on factors that safeguard children in education.</p> <p><u>Harmful Sexualised Behaviour</u> S. Sheriden: Referrals have risen. There are issues around the capacity to complete Aim Assessments, which impacts on the waiting list. The Operational board are taking a partnership approach to identifying practitioners to be trained Aim assessors.</p> <p><u>Missing</u> S. Sheriden: The Missing Debrief officer is now in post, 100% of debriefs have been completed on time. Data continues to improve. The next step is to have a better understanding of the analysis of debriefs and risk assessment. A view is needed what good looks like.</p> <p><u>CASS/CSRS</u> S. Sheriden: The number of children receiving services in NEL is higher than statistical neighbours. Attendance at the MASH challenge has decreased. Too many cases are referred in to the service without an early help</p>	P. Cordy	25.11.2015
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	<p>assessment will be impacted on by the Family Hub allocation meetings. Work is being undertaken in respect of secondary codes. The Signs of Safety model is being embedded within child protection conferences.</p> <p><u>Health</u></p> <p>S. Sheriden: 100% of children referred to CAMHS are seen within timescales. LAC Children's health is positive with all children in care in NEL having a named LAC nurse.</p> <p>J. Hewson: A mechanism is needed so the Board understands what is happening across the whole system in addition to knowing about the Score Card reported activity and performance exceptions.</p> <p>R. Mayall: A holistic overview of the health of safeguarding can be achieved through analysis against the LSCB Core Data Set. Discussion around the performance report format and need to avoid acronyms. The top ten indicators need to be right and will be reviewed at each Board meeting.</p>		
3.2 CSE Report	<p>S. Scargall: Most of the actions within the plan are Green with a few elements that are Amber.</p> <p>J Yarborough: Two practitioners are training primary and secondary schools teachers, non-teaching staff and parents on the available resources to protect children online. All schools have engaged.</p> <p>R. Mayall: The report and presentation provides reassurance to the board.</p> <p>D. Hall advised the police have undertaken work with the parents of CSE victims to help encourage the force to think differently. There are two DVD's that have been made by the parents.</p> <p>ACTION: D. Hall to organise a colleague to liaise with S. Scargall regarding the work that the Police is doing to gain the views of young people who are the victims of CSE and their parents.</p>	D. Hall	25.11.2015
3.3 Section 11 Audit	<p>R Mayall: The audit was a robust process and was well received by partners and engaged with young people. The follow up challenge day in June 2015 evidenced organisations had made real progress. The audit is a model for future activity.</p>		
3.4 Neglect Thematic	<p>S. Proudlove: Focus is needed on the delivery of the right services at the right time and ensuring there is an accurate picture of Neglect data. Due to present it is important to ensure the Neglect Strategy is aligned to other key strategies including Prevention and Early Intervention. There is an opportunity to consider how to upskill staff within the family Hubs and the whole of the children's workforce in respect of identifying and naming neglect. . To progress the agenda and ensure effectiveness requires work on implementing the use of the Neglect tool and for agencies across the spectrum of need to recognise and work with Neglect.</p> <p>J. Hewson: S. Kay is leading on this work as the chair of the Operational Board and the work will happen there.</p> <p>H. Kenyon: There is a bigger piece of work in joining together health, agreeing the focus of health centres and the consideration of specialist GPs in creating hubs of excellence.</p> <p>P. Cordy: Discussions are taking place about looking at the Whole Family</p>		

	<p>First Model. The commissioning of the Early Intervention 0-2 services will have a big impact when the changes come in to force.</p> <p>S Sheriden: work is ongoing at a practice level to build in requirements for referrals into CIN and CP to be underpinned by a completed Neglect Assessment tool and to have data that evidences its use and measures change and impact. The CP coordinators meeting is also requesting further awareness and training on Neglect</p> <p>R. Mayall: There are areas of reassurance, there is a strong commitment to addressing Neglect and a clear strategic vision. There are a wide series of actions that are taking place and an expectation that these actions are addressed by the Operational Board and exceptions reported back to the Leadership Board.</p> <p>ACTION: J. Hewson and H. Kenyon to take the development of Hubs of Excellence to the Strategic Group.</p>	J. Hewson H. Kenyon	25.11.2015
3.5 Activity Across Systems	<p><u>Protocol – Children’s Partnership Board/Safeguarding Children Board/Health and Wellbeing Board.</u></p> <p>R. Mayall: There had been a lot of activity across the system as demonstrated by the report. The protocol has been endorsed by the Health and Well Being Board. It is a good foundation for further collaboration. Members endorsed the protocol.</p> <p>S. Sheriden: There are ongoing discussions around how the work of the Safeguarding Adult Board can be aligned to LSCB activity.</p>		
3.6 Serious Case Review Update Report	<p>P. Cordy: Provided an overview of the cases.</p> <p>H. Willis: A special meeting of the Board is required to consider the child H and Child Serious Case Reviews</p> <p>ACTION: H. Willis to organise a meeting of the LSCB to consider the Child S and Child H SCR reports and action plans.</p>	H. Willis	25.11.2015
4. SCR Practice Learning Report	<p>R. Mayall: The Serious Case Review Learning Report gives the Board confidence that we are learning from SCRs and provides evidence of application of learning. The LSCB training courses are being reviewed in order to reflect the learning from SCRs.</p>		
5. Budget Report	<p>J. Hewson: Provided an overview of the Budget Report, emphasising a significant combined deficit of over £85k from April 2016/2017 as the current funding is being supplemented by the Local Authority.</p> <p>R. Mayall: Recommended the LSCB commission statutory partners to consider ways to reduce expenditure. The deficit presents a significant challenge, it was acknowledged many other LSCBs are also facing budget constraints and meetings are ongoing with statutory partners.</p> <p>ACTION: Statutory Board Members to consider the deficit in the 2016/17 LSCB budget and make recommendations to the Leadership Board in Early 2016.</p>	Statutory Members	January 2016
6. Female Genital Mutilation (FGM)	<p>R. Mayall: FGM is an emerging national issue, as a Board we need to be satisfied local arrangements are sufficient. This report is a good start in helping the LSCB understand the situation.</p> <p>C. Ferris: There has been one identified adult. FGM information is being shared with GP Practices and Mental Health Trusts as they provide counselling for victims later on in life.</p>		

	<p>J. Bacon: It is important Education is involved as there is an increased opportunity for young girls being taken out of the country to have FGM undertaken during the summer holidays.</p> <p>Action – S. Gilham to send the FGM report to the Health and Education sub groups to inform their review of FGM arrangements.</p>	S. Gilham	25.11.2015
7. Drug Related Urban Street Gangs and Knife Crime in NEL	<p>B. Geer: The report was commissioned following nationally reported incidents of Young People involved in knife crime. The report is for consideration by the LSCB. The Violent Behaviour group is leading on the agreed action plan. YOS and YPSS are undertaking knife crime work with young people. A Peer Review starts in November that will further map identified issues.</p> <p>The involvement of Education and the Safeguarding Adult Board was suggested, which B. Geer will take forward.</p> <p>R. Mayall: The Board are aware of this issue, and a clear action plan is in place.</p> <p>ACTION: The Terms of Reference of the Peer Violence Review to be sent to the Leadership Board Members.</p>	S. Kay	25.11.2015
8. Draft LSCB Annual Report 2014/2015	<p>R. Mayall: The Annual Report has been completed within agreed timescales, the process has been well managed. Members to advise of any final changes by 04.09.2015. The CCG Accord member will review the report to ensure it is user friendly following this the Annual Report will be published.</p> <p>ACTION: Board Members to submit any final required changes to the LSCB Annual Report 2014/15 by 04.09.2015.</p>	All Members	04.09.2015
9. LSCB Business Plan 2015/2017	<p>R. Mayall: The Business Plan is a significant step forward for the Board, and is a clear manageable document with four priorities and nine strategic objectives. The Board should pay particular attention to the vision, strategic aims, values and principles. If we endorse the Business Plan, it provides a framework for the coming year and will be a live document demonstrating how we conduct business. Members endorsed the Business Plan.</p>		
Any Other Business (AOB)			
10. LSCB Peer Review	<p>R. Mayall: Funding is available from the Department of Education to undertake an LSCB peer challenge, NEL LSCB need to decide on appropriate timing.</p> <p>ACTION: Statutory Board Members to propose when the NEL LSCB Peer Challenge should take place.</p>	All Members	25.11.2015
10.1 LSCB Chair Annual Review	<p>J. Hewson: There was constructive feedback, with agreed objectives for the upcoming months including:</p> <ul style="list-style-type: none"> • Board Meetings being more about strategic challenge and debate and less about paper. • Performance reporting need to focus on key indicators, risk and progress. • Consider ways of involving other key partners including schools, GP's. • Management of time and agendas and clear business planning. • Funding for the Board needs to be confirmed. • Successful preparation for the achievement of a 'Good' Ofsted rating for the Board. 		
10.2 Local Family/Drug Alcohol Court	<p>H. Willis: A briefing document has been published seeking LSCBs views as to whether a new approach should be taken to care proceedings where drugs and alcohol are a significant feature. The President of the Family Division has asked each Family Hearing Centre to devise a plan to develop a local</p>		

	Family Drug and Alcohol Court (FDAC). A Task and Finish Group has already been convened to reflect on this proposal. ACTION: M. Fitzsimmons and J. Barnes to feedback progress of the task and finish group to the Operational Board.	M. Fitzsimmons J. Barnes	25.11.2015
10.3 NSPCC – Cost of Sexual Abuse Report.	ACTION: S. Gilham to circulate the NSPCC Costs of Child Sexual Abuse report to board members.	S. Gilham	25.11.2015
10.4 Police Agency Information Report	<u>Police Agency Information Report</u> D. Hall: Gave an overview of the Police Agency Information Report. R. Mayall: Recommended the Leadership Board endorse the document which will support a more consistent approach to Information Sharing. S. Sheriden: Sought clarification whether the Channel single point of contact is a separate process or included within this new information process. ACTION: D. Hall to advise if the police information sharing document applies to the Channel single point of contact and will feed back to the board.	D. Hall	25.11.2015
10.5 Publication of the Leadership Minutes	R. Mayall: Recommended the LSCB Leadership Board publish their Board minutes on the website in communicating the work of the board to the wider community, members agreed.		
10.6 Lay Member Resignation	R. Mayall: After successfully securing a full time position within North East Lincolnshire Council it is unfortunate that T. Burns is having to step down as her post means she can no longer be a Lay Member. T. Burns was congratulated on her new appointment and thanked for contributions to the Board. T. Burns said she had enjoyed her time on the Board. ACTION: Initiate the recruitment of a second LSCB Lay Member.	H. Willis	25.11.2015

No	Agenda Item	Actions	Lead	When By
1	Actions of LSCB Leadership Board Meeting	ACTION: S. Gilham to send out up to date membership list.	S. Gilham	25.11.2015
2	Actions of LSCB Leadership Board Meeting	ACTION: Statutory Board Member meeting to explore who the Vice LSCB Chair should be.	Statutory Board Members	25.11.2015
3	3.1 Performance Data – Domestic Abuse	ACTION: D. Hall to investigate why low level Domestic 913 notifications that don't need Children's Social Care attention are being sent to the MASH rather than through the Early Intervention route.	D. Hall	25.11.2015
4	3.1 Performance Data – CSE	ACTION: P. Cordy to liaise with Licencing in respect of CSE training received by Taxi Drivers and clarify whether Taxi Drivers undertake safeguarding training in addition to CSE training.	P. Cordy	25.11.2015
5	3.1 CSE Action Plan Progress Report	ACTION: D. Hall to organise a colleague to liaise with S. Scargall regarding the work that the Police is doing to gain	D. Hall	25.11.2015

		the views of young people who are the victims of CSE and their parents.		
6	3.1 Neglect Thematic	ACTION: J. Hewson and H. Kenyon to take the development of Hubs of Excellence to the Strategic Group.	J. Hewson H. Kenyon	25.11.2015
7	3.3 Serious Case Review Update Report	ACTION: H. Willis to organise a meeting of the LSCB to consider the Child S and Child H SCR reports and action plans.	H. Willis	25.11.2015
8	5. Budget Report	ACTION: Statutory Board Members to consider the deficit in the 2016/17 LSCB budget and make recommendations to the Leadership Board in Early 2016.	Statutory Members	January 2016
9	6. Female Genital Mutilation	ACTION: S. Gilham to send the FGM report to the Health and Education sub groups to inform their review of FGM arrangements.	S. Gilham	25.11.2015
10	7. Drug Related Urban Street Gangs and Knife Crime in NEL	ACTION: The Terms of Reference of the Peer Violence Review to be sent to the Leadership Board Members.	S. Kay	25.11.2015
11	8. Draft LSCB Annual Report 2014/2015	ACTION: Board Members to submit any final required changes to the LSCB Annual Report 2014/15 by 04.09.2015.	All Members	04.09.2015
12	10. LSCB Peer Review	ACTION: Statutory Board Members to propose when the NEL LSCB Peer Review should take place.	All Members	25.11.2015
13	9. AOB - Local Family/Drug Alcohol Court	ACTION: M. Fitzsimmons and J. Barnes to feedback to the Operational Board progress of the task and finish group to the Operational Board.	M. Fitzsimmons J. Barnes	25.11.2015
14	9. AOB - Local Family/Drug Alcohol Court	ACTION: S. Gilham to circulate the NSPCC Costs of Child Sexual Abuse report to board members.	S. Gilham	25.11.2015
15	9. AOB - Police Agency Information Report	ACTION: D. Hall to advise if the police information sharing document applies to the Channel single point of contact and will feed back to the board.	D. Hall	25.11.2015
16	9. AOB - Lay Member Recruitment	ACTION: Initiate the recruitment of a second LSCB Lay Member.	H. Willis	25.11.2015

Actions From SCR Leadership Board held on 23.10.2015

No	Agenda Item	Actions	Lead	When By
1	Consideration report/ findings, recommendations for NEL LSCB	Action: Final progress updates from agencies to be sent to H. Willis by 30 November 2015.	Agency Leads	30.11.2015
2	Consideration report/ findings, recommendations for NEL LSCB	Action: H Willis to write to Waltham Forest LSCB and confirm that NEL SCB accept the Recommendations of the SCR and will update them on progress from actions arising out of the Recommendations.	H. Willis	29.10.2015
3	Consideration report/ findings, recommendations for NEL LSCB	Action: A Bedford to reword recommendation 6 to make explicit it is in relation to checking the National guidance on Safeguarding Disabled Children is complied with.	A. Bedford	30.11.2015
4	Consideration report/ findings, recommendations for NEL LSCB	Action: A Themed Audit to take place of disabled children in the safeguarding system.	Q/A Sub	TBA

5	Consideration report/ findings, recommendations for NEL LSCB	Action: P Cordy to compile a progress report on the Serious Case Review Actions and present to LSCB at the next meeting	P. Cordy	25.11.15
6	NEL Safeguarding Adult Board SILP recommendation to the LSCB	Action: The Safeguarding Adult Board SILP recommendation to be further clarified and brought back before the Board.	H. Willis S. Sheriden	25.11.2015
7	NEL Family Support Pathway/ Single Assessment LSCB Endorsement	Action: Quarterly reports to be presented to the Leadership Board on the impact of Family Support Pathway, Single Assessment and how agencies are responding to the new processes.	S. Kay	Quarterly

Next Meeting Date:

Thursday 25th November
9:30am – 12:30pm
The Lounge Bar, Grimsby Town Hall.