

## Tell Us... We're Listening... - Guidance for Professionals



Please choose the questionnaire during, or at the end of an intervention that is most relevant for the baby / child / young person you are working with.

We recommend that the questionnaire is filled out at the end of the session. However, it can be completed away from the service and posted back.

The questionnaire will help us to listen to the voice of the child; support us to understand the child / young person's strengths and limitations; and guide our decision-making with regards to the baby / child / young person's experience.



To assist you when using the tool, consider the following dos and don'ts:

Do's:	Don'ts:
✓ Make sure you have the forms you need ready before the session.	✗ Give out a questionnaire if you think the person doesn't understand why they are being asked to complete it.
✓ Always explain why you are asking anyone to fill out a form.	✗ Use any form if you don't understand why you are using it.
✓ Look at the answers.	✗ Insist on someone filling out a form if they are too distressed.
✓ Discuss the answers with the service users.	✗ See the number generated from outcome tools as an absolute fact.
✓ Share the information in supervision.	✗ See your professional judgement as an absolute fact.
✓ Always use information from the forms in conjunction with other professional information.	